

# Study Review Committee

## Meeting Summary

January 23, 2014

**The meeting was called to order in the Fiscal Court Conference Room at 5:05 p.m.**

**Attendance:**

Voting Members: Kevin Jeffries, Mary Ann Smith, Jan Horton and Bob Klingenfus

Non-Voting Members: Bob Rogers and Michael Logsdon

Staff: Jim Urban, Brian Davis and Amy Alvey

Others: None.

**Approval of Minutes:**

The Meeting Summary of the December 19, 2013 meeting was reviewed and approved.

**Comprehensive Plan Update- Goals & Objectives:** - Brian Davis stated that all legislative bodies approved the Goals and Objectives by unanimous vote.

**Comprehensive Plan Update- Plan Elements:** - Brian Davis stated that the Plan Elements will go before the Planning Commission, which includes the updated Future Land Use Map, on Tuesday, January 28, 2014 for adoption by resolution.

**Zoning Ordinance Prioritization:** - Jim Urban gave a brief summary of the approval process for updating the Zoning Ordinance. Areas to be addressed were Accessory Dwelling Units, Home Occupations, Accessory Structures, Signs, Agricultural Uses, and Definitions. Mr. Urban gave an overview of each topic. Discussion followed.

Brian Davis provided a copy of Louisville Metro's regulation regarding poultry as well as a recent article regarding agricultural uses in Daviess County. Discussion followed.

The committee prioritized the areas to be addressed as follows:

1. Accessory Dwelling Units
2. Accessory Structures
3. Agricultural Uses
4. Home Occupations
5. Signs
6. Definitions

Staff will begin working on updates to those items and will the information to the Committee to be reviewed prior to the next meeting date.

**Official Zoning Map Discussion:** - Brian Davis stated that Matt Tolar, GIS Manager, has been working on scanning, digitizing and geo-referencing the official zoning map relating to the CO-1 zoning layer. The current GIS electronic map has discrepancies relating to the CO-1 zoning layer. Mr. Davis provided a map showing areas in the county where the current CO-1 zoning layer in GIS does not align with the official zoning map. No zoning on any property will be changed by this process; it will only be corrected to reflect the official zoning map form 1969. Discussion followed.

Mr. Davis stated that an overview of this process will be presented to the Planning Commission on January 28, 2014. No action will be requested of the Commission at that time and will only be informational.

**Legal Representation of Applicants:** - Chairman Jeffries stated he has had discussion with the County Attorney regarding legal representation of applicants that come before the Planning Commission or any other board. Any property that is owned by an entity such as an LLC, corporation, etc... must have legal representation at the meeting. If the property is owned by an individual then they can represent themselves. Staff will address this issue with the applicant and reiterate to them the requirement of legal representation as well as add "Legal Representative" to the applications.

The Study Review Committee will plan to meet again on February 27, 2014 at 5:00 p.m.

**The meeting was adjourned at 6:30 p.m.**