



**Oldham County Planning and Development Services**  
**Application for Minor Plat or Consolidation Plat**

<i>For Staff Use Only:</i>			
Date: _____	Plat No: _____	Staff: _____	Fee: _____

*This application must be submitted in person at the Planning and Zoning Office.*

**General Information:**

Name of Applicant(s): \_\_\_\_\_

Project Address: \_\_\_\_\_

City: \_\_\_\_\_ Is the project within the incorporated city limits? \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Current Land Use: \_\_\_\_\_ Current Zoning: \_\_\_\_\_

Parcel ID: \_\_\_\_\_ Total Acreage: \_\_\_\_\_ Current Number of Lots: \_\_\_\_\_ Proposed Number of Lots: \_\_\_\_\_

Are there any past or present related Planning and Zoning cases on this property? If yes, please list the cases:

\_\_\_\_\_

Has this parcel been subdivided or was created by Minor Plat during the last five (5) years? \_\_\_\_\_

If yes, date of Minor Plat \_\_\_\_\_ Parent Parcel ID \_\_\_\_\_

**Signatures:**

**Owner(s):**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Applicant(s): (if other than owner)**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Contact: (if other than owner)**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

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***Explanation:***

A. What is the purpose of the Minor Plat?

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B. Are there any waivers required? If yes, the case will have to go before the Planning Commission prior to plat approval. (Waivers are needed when a minor plat conflicts with the Oldham County Subdivision Regulations. This document is accessible via the internet at: [www.oldhamcounty.net/property](http://www.oldhamcounty.net/property)) A separate application is required.

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***Submittal Checklist:***

- \_\_\_\_\_ 1. Complete Oldham County Planning and Zoning Minor Plat Application.
- \_\_\_\_\_ 2. Required Minor Plat Fee as listed below:
  - a.) Minor Plat: \$125.00      b.) Consolidation Plat: \$75.00
- \_\_\_\_\_ 3. A copy of the current recorded deed along with any applicable easement deeds or maintenance agreements. Include any existing surveys of the property, if available.
- \_\_\_\_\_ 4. At least three original surveys. All surveys must be created by a licensed surveyor and must meet the minimum criteria listed within the Oldham County Zoning Ordinance and Subdivision Regulations. (These documents are accessible via the internet at [www.oldhamcounty.net/property](http://www.oldhamcounty.net/property) under the public documents section of the webpage.)  
**Note:** Preliminary Copies may be submitted at the time of application. Once approved, three original copies must be submitted to finalize the approval of the minor subdivision plat.
- \_\_\_\_\_ 5. Any proposed access easement and/or maintenance agreements.
- \_\_\_\_\_ 6. Any other supporting documents and/or photographs.

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***General Information:***

**Review Procedures:**

All applicants shall seek Commission approval of minor subdivision plats in accordance with the following procedure:

- A. Submission - The applicant shall submit to the Commission at least three (3) copies of a plat prepared in conformance with the requirements of the Oldham County Zoning Ordinance and Subdivision Regulations.
- B. Review - The Commission staff shall review the plat for compliance with all applicable requirements and ordinances. Any deficiencies shall be noted on the plat and returned to the applicant for correction and re-submittal. If any questions arise as to compliance, the plat shall be referred to the Commission Chairman or to the full Commission for action.
- C. Approval - If the proposed plat complies with all applicable requirements and ordinances, Commission approval may be given by the Administrator or any authorized staff member without consideration by the full Commission.
- D. Recording - No minor subdivision plat shall be recorded in the Office of the Oldham County Clerk without approval of the Commission or its designee. An approved plat shall become null and void if it is not recorded within 1 year of plat approval.

**Additional Restrictions:**

- Property in Oldham County may be divided by the minor plat process if the proposed plat creates no more than two (2) new parcels within a five-year time period and may not involve a new public street or new private road.
- Proposed plats must meet all requirements of the Oldham County Zoning Ordinance and Subdivision Regulations including but not limited to minimum lot size, lot width and road frontage. (These documents are available via the internet at [www.oldhamcounty.net/](http://www.oldhamcounty.net/) property under the public documents section of the webpage.)

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***Agency Review:***

If desired, the applicant may contact all applicable review agencies prior to application. This will ensure a thorough and accurate review of all minor subdivision plats.

***Review Agency Contact Information:***

**Appropriate Hwy. Department**

Kentucky Transportation Cabinet  
ATTN: Steve Tucker  
8310 Westport Road  
Louisville KY 40242  
(502) 210-5400 Fax: (502) 210-5494  
stevied.Tucker@ky.gov

Oldham County Engineer  
ATTN: Beth Stuber  
100 West Jefferson St.  
LaGrange KY 40031  
(502) 222-1476  
bstuber@oldhamcountyky.gov

LaGrange Public Works  
ATTN: Keith Crowder  
307 West Jefferson Street  
LaGrange KY 40031  
(502) 222-8954  
kcrowder@lagrangeky.net

**Health Department**

Oldham County Health Department  
ATTN: Todd LaFollette  
1786 Commerce Pkwy.  
LaGrange KY 40031  
(502) 222-3516  
todd.lafollette@ky.gov

**Natural Resources Conservation District**

Natural Resources Conservation Services  
ATTN: Kurt Mason  
4233 Bardstown Road, Suite 100A  
Louisville KY 40218  
(502) 222-5123 (LaGrange)  
(502) 499-1900 (Louisville)  
kurt.mason@ky.usda.gov

**AT&T**

AT&T  
ATTN: Clark Sanders  
3719 Bardstown Road – 2<sup>nd</sup> floor  
Louisville KY 40218  
(502) 227-0827  
js0962@att.com

**Appropriate Electric Company**

Kentucky Utilities Company  
ATTN: Paula Clifford/Patrice Niles  
1100 Main Street  
Shelbyville KY 40065  
(502) 633-9459 Fax: (502) 633-4875  
paula.clifford@lge-ku.com

Louisville Gas & Electric Co.  
ATTN: Bert Craig  
820 W. Broadway  
Louisville KY 40202  
(502)627-2571 Fax: 364-8377  
roberta.craig@lge-ku.com

Shelby Energy Cooperative  
ATTN: Nick Morris  
PO Box 309  
Shelbyville KY 40065  
(502) 633-4420  
nick@shelbyenergy.com

**Subdivision and Street Names**

Oldham County GIS (Addressing)  
ATTN: Matt Tolar  
100 W. Jefferson  
LaGrange KY 40031  
(502) 222-1476 Fax: (502) 222-3213  
mtolar@oldhamcountyky.gov

Oldham County Police Department  
ATTN: Chief Greg Smith  
1855 N. Hwy. 393  
LaGrange, KY 40031  
(502) 222-1300 Fax: (502) 222-5490  
gsmith@oldhamcountyky.gov

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**Appropriate Water District**

Oldham County Water District  
ATTN: Russ Rose  
PO Box 51  
Buckner KY 40010  
(502) 222-1690  
rrose@oldhamcountywater.com

LaGrange Utilities Commission  
ATTN: Ted Chisholm  
412 E. Jefferson Street  
LaGrange KY 40031  
(502) 222-9325  
tedchis@gmail.com

Louisville Water Company  
ATTN: Eric Pruitt  
550 South Third Street  
Louisville KY 40202  
(502) 569-3600  
epruitt@lwcky.com

**Appropriate Sanitation District**

LaGrange Utilities Commission  
ATTN: Ted Chisholm  
412 E. Jefferson Street  
LaGrange KY 40031  
(502) 222-9325  
tedchis@gmail.com

Oldham County Environmental Authority  
ATTN: Ed Basquill  
700 West Jefferson Street  
LaGrange KY 40031  
(502) 225-9477 Fax: 225-9468  
ed.basquill@veoliawaterna.com

Metropolitan Sewer District  
ATTN: Jim Bobbitt  
700 West Liberty Street  
Louisville, KY 40203  
(502) 540-6000  
Bobbitt@msdlouky.org

**Appropriate Fire District**

Ballardsville Fire Department  
ATTN: Stephen Fante  
4604 South Hwy. 53  
Crestwood KY 40014  
Cell (502) 643-6910/269-0226  
chief@ballardsvillefire.com

Harrods Creek Fire Department  
ATTN: Kevin Tyler  
8905 Hwy 42  
Prospect KY 40059  
(502) 228-1351  
ktyler@hcfcd.org

LaGrange Fire Department  
ATTN: Keith Smith  
309 N. First Avenue  
LaGrange, KY 40031  
(502) 222-1143  
ksmith@lfrd.org

South Oldham Fire Department  
ATTN: Eddie Turner  
PO Box 245 (6310 Old LaGrange Rd.)  
Crestwood, KY 40014  
(502) 241-8992  
eturner@southoldhamfire.com

Pewee Valley Fire Department  
ATTN: Bob Hamilton  
8607 Foley Avenue  
Pewee Valley KY 40056  
(502) 241-0025  
bob.hamilton@peweevalleyfire.org

Worthington Fire Department  
ATTN: Kevin Groody  
9514 Featherbell Boulevard  
Prospect, KY 40059  
(502) 241-9366  
kgroody@worthingtonfire.com

Westport Fire Department  
ATTN: David Pendleton  
PO Box 77 (6407 Fourth Street)  
Westport KY 40077  
(502) 222-7078  
Westport1901@gmail.com

North Oldham Fire Department  
ATTN:  
PO Box 3 (8615 West Hwy. 42)  
Goshen KY 40026  
(502) 228-1447  
chief@nofd.org

**Oldham County Board of Education**

Oldham County Board of Education  
ATTN: Tim Pfaff  
1800 Button Lane  
LaGrange, KY 40031  
(502) 222-9337 (502) 241-3500  
Tim.pfaff@oldham.kyschools.us

**Traffic Consultant**

Diane Zimmerman  
11940 US 42, Suite 1  
Goshen, KY 40026  
(502) 228-0393 Fax: (502) 228-0393  
Diane.zimmerman@jacobs.com