



**Oldham County Planning and Development Services**  
**Road Encroachment for Utility Installations Application**

**\$50.00 FEE**

Applicant Information:

Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Emergency/After Hours Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Location of Requested Encroachment: \_\_\_\_\_

TYPE OF ENCROACHMENT:

Underground Electrical: \_\_\_\_\_ Water Line: \_\_\_\_\_

Overhead Electrical: \_\_\_\_\_ Gas Line: \_\_\_\_\_

Telephone: \_\_\_\_\_ Sanitary Sewer: \_\_\_\_\_ Other: \_\_\_\_\_

**APPLICANT SIGNATURE:** \_\_\_\_\_

\*\*\*\*\*SEE PAGE 2\*\*\*\*\*

-----DO NOT WRITE BELOW THIS LINE-----

Oldham County Representative: \_\_\_\_\_ Date: \_\_\_\_\_

\$50.00 Fee Paid: YES / NO Cash/Check Number: \_\_\_\_\_

Remarks: \_\_\_\_\_

Based on the Oldham County Fiscal Court Requirement, this permit is issued to  
\_\_\_\_\_ to place a utility line within the right-of-way of  
\_\_\_\_\_ in Oldham County, Kentucky.

## ENCROACHMENT REQUIREMENTS

### CONDITIONS OF APPROVAL:

1. THE PERMIT HOLDER AGREES IF THE UTILITY IS PLACED UNDER THE ROADWAY, TO PLACE THE UTILITY IN A SLEEVE. THE SLEEVE IS TO HAVE THE STRENGTH OF SCHEDULE 40 PLASTIC PIPE OR EQUIVALENT. THE UTILITY LINE SHALL BE A MINIMUM OF 2 FEET BELOW A NORMAL DITCH LINE OR IN A ROADWAY FILL SECTION, 3 FOOT BELOW THE EDGE OF PAVEMENT.
2. IF THE TRAVEL WAY NEEDS TO BE SEVERED, THE TRENCH SHALL BE SAW CUT AT A MINIMUM 6 INCHES WIDER THAN THE SLEEVE AND BACKFILLED WITH DGA AND MECHANICALLY TAMPED. THE BITUMINOUS SURFACE SHALL BE A MINIMUM OF 5 INCHES BINDER ASPHALT OR GREATER.
3. IF THE UTILITY IS NOT BEING PLACED UNDER THE TRAVEL WAY, THE LINE SHALL BE PLACED A MINIMUM OF 2 FEET BELOW A NORMAL DITCH LINE OR 3 FOOT BELOW THE PAVEMENT EDGE IN A FILL SECTION.
4. THE PERMIT HOLDER AGREES TO BE TOTALLY RESPONSIBLE FOR THE UTILITY AND AGREES TO MAKE ANY ADJUSTMENTS AT THE HOLDERS COST, REQUIRED BY OLDHAM COUNTY FOR CURRENT OR FUTURE CONSTRUCTION OR MAINTENANCE OF THE ROAD.
5. COUNTY ROADS HAVE A WEIGHT LIMIT OF 55,000 POUNDS, UNLESS OTHERWISE NOTED.
6. NOTIFY THE COUNTY ROAD DEPARTMENT AND THE COUNTY ENGINEERS OFFICE (3) THREE DAYS IN ADVANCE OF ANY WORK WITHIN THE RIGHT-OF-WAY OF ANY COUNTY MAINTAINED ROAD.

APPLICANT SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_