

---

**OLDHAM COUNTY AIRPORT BOARD  
MEETING MINUTES**

**Wednesday, September 3, 2008**

At 4:34 P.M., local time on the above date, this meeting of the Oldham County Airport Board, hereinafter called the Board, was called to order in the Court Room of the Oldham County Fiscal Court Building, LaGrange, Kentucky, by Chairman Westbrook.

Members Present: Five Board members were present at the meeting as listed below:

Mr. Alex Babey  
Dr. Tom Clark  
Mr. Bob Sargis  
Mr. Dan Skeeters  
Mr. Jonathan Westbrook

Members Absent: Ms. Courtney Baxter

Staff and Consultant present:

Ms. Emily Liu, Staff  
Judge-Executive Duane Murner

Others: Five people signed in at the meeting.

**APPROVAL OF AGENDA:**

Chairman Westbrook suggested two amendments to the Agenda:

1. Remove Agenda No. 2-Approval of Minutes: The minutes for August 13, 2008 will be presented to the Board for approval at the October meeting.
2. Add public comments to the agenda under New Business after Airport Survey.

A motion was made by Dr. Clark and seconded by Mr. Sargis to approve the agenda as amended. Motion carried unanimously.

**TREASURER'S REPORT:**

None

**OLD BUSINESS**

- Airport RFQ: Chairman Westbrook reported that a total of 12 responses on the Request for Qualifications have been received. A three-member Consultant Selection Committee, composed of Dr. Clark, Mr. Skeeters and Ms. Baxter, was appointed by Chairman Westbrook. The Committee will establish selection criteria, review the statements of qualifications, interview short-listed consultants and make a recommendation to the Airport Board within the next few months.

**NEW BUSINESS:**

- Airport Survey: The Airport Survey Committee Chair Mr. Sargis reported that the Committee met with a Consultant and discussed survey methodologies and quality of survey results. The Committee discussed two methodologies: direct mailing and telephone surveys. Direct mailing can be conducted by sending surveys to all Oldham County households or a portion of the households. Telephone surveys could be conducted by interviewing approximately 400 households in Oldham County. According to the consultant, both direct mailing and phone surveys can produce accurate results. Phone surveys are usually more cost effective. The Committee also discussed reaching out to the Oldham Era and Courier-Journal before the survey is conducted to raise public awareness.
- Public Comment: There have been some discussions about whether the Board should seek public comments at its regularly scheduled Board meetings or through public information sessions. The Board will have more discussions on this item at its future meetings.

**SCHEDULE OF NEXT MEETING:**

The next Board meeting has been scheduled for Wednesday, October 1, 2008 at 4:30 PM. The meeting will be held in the Court Room of the Fiscal Court Building.

A motion was made by Dr. Clark and seconded by Mr. Sargis to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 4:48 PM.



Dr. Tom Clark, Secretary  
Oldham County Airport Board

Oct 1, 2008

Date Approved